

Attachment 5 – Definition of Workstations and Other Furniture

- 3 **Supervising Deputy Clerk Office (Rooms: 1-729; 2-618; 3-802)**
 - 1 Single Pedestal Rectangular Desk – Full Pedestal (box-box-file, locking)
 - 1 Bridge
 - 1 Credenza with 2-drawers lateral file (locking)
 - 1 Stack-On Storage unit (hutch with doors – locking)
 - 1 Lap drawer
 - 1 Mid-back task chair with adjustable arms (pneumatic and ergonomic)
 - 2 Guest chair with arms
 - 1 4-drawer lateral file (approx. 36”W x 24”D x 60”H; locking)
 - 1 Bookcase (approx. 36”W x 13”D x 66” H)

- 14 **Senior Clerk Workstation (cubicle) (6 1F; 8 2F)**

Workstations are located in the following “Open Office” spaces: 1-720 (2); 1-725 (3); 1-739 (1); 2-606 (1); 2-625 (1); 2-630 (1); 2-710 (2); 2-802 (1); 2-820 (2)

 - 1 L-shaped work surface (vary in size and configuration based on cubicle size per drawings)
 - 1 2-drawer (file-file) full depth pedestal (locking)
 - 1 3-drawer (box-box-file) full depth pedestal (locking)
 - 1 Lap drawer
 - 1 Mid-back task chair with adjustable arms (pneumatic and ergonomic)
 - 2 Overhead shelf
 - 1 Under shelf light
 - 1 Guest chair (armless)
 - 1 2-drawer lateral file cabinet (36”L x 19”D x 28 1/2”H; locking)

- 147 **General Clerk Workstation (cubicle) (42 1F; 103 2F; 2 3F)**
 - 1 L-shaped work surface (vary in size and configuration based on cubicle size per drawings)
 - 1 2-drawer (file-file) full depth pedestal (locking)
 - 1 3-drawer (box-box-file) full depth pedestal (locking)
 - 1 Lap drawer
 - 1 Mid-back task chair with adjustable arms (pneumatic and ergonomic)
 - 2 Overhead shelf
 - 1 Under shelf light

- 2 **Computer Tech Work Stations (Room 3-715)**
 - 1 Rectangular Work surface (72” W x 30”D)
 - 2 Overhead shelf
 - 1 2-drawer (file-file) full depth pedestal (locking)
 - 1 3-drawer (box-box-file) full depth pedestal (locking)
 - 1 Mid-back task chair with adjustable arms (pneumatic and ergonomic)

- 5 **Docket Prep Room (1 1F; 4 2F)**

Rooms: 1-728; 2-619; 2-706; 2-809; 2-816

 - 4 Table approx. 24”W x 48”L x 30”H
 - 2 Mid-back task chair with adjustable arms (pneumatic and ergonomic)
 - 2 Shelving Unit (approx. 36”W x 18”D x 66”H)

2 **Appeal Prep Room (1 1F; 1 2F)**

Rooms: 1-715; 2-807

4 Table approx. 24"W x 48"L x 30"H

2 Mid-back task chair with adjustable arms (pneumatic and ergonomic)

1 Shelving Unit (approx. 36"W x 18"D x 66"H)

8 **Work/Copy Room (3 1F; 5 2F)**

Rooms: 1-716; 1-726; 1-805; 2-610; 2-615; 2-705; 2-810; 2-817

2 Shelving Unit (approx. 36"W x 18"D x 66"H)

1 **Break Room (Room 2-616)**

4 Table 30" x 48"

16 Chair

1 **Conference Room – Executive (Room 3-814)**

1 Executive Conference Room Solid Wood Table approx. 16' x 5' (seat 14 people per configuration; room designed for power/data to be accessible from conference room table)

1 Glass top for conference room table

18 Conference room chairs – Executive (with wheels, pneumatic)

1 Executive Credenza, approx. 72"W x 20.5"D x 29.5"H

1 Hospitality Credenza, approx. 72"W x 20.5"D x 36"H

1 **Conference Room Style A (Room 1-713)**

1 Conference Room Solid Wood Table approx. 10' x 4' (seat 12 people per configuration; room designed for power/data to be accessible from conference room table)

1 Glass top for conference room table

14 Conference room chairs (with wheels, pneumatic)

1 Credenza, approx. 72"W x 20.5"D x 29.5"H

2 **Conference Room Style B (Rooms 2-617; 2-805)**

4 Conference Room Wood Table 3' x 4' in configuration shown in drawings (room designed for power/data to be accessible from conference room table; tables should have clipped corners and may be Formica, not over pressed wood)

4 Glass top for conference room table (not applicable if Formica)

14 Conference room chairs (with wheels, pneumatic)

1 Credenza, approx. 72"W x 20.5"D x 29.5"H

Miscellaneous

16 Task Stool with back, arm rests and wheels, ergonomic, pneumatic (for Central Intake and Information Booth)

Central Files Track Shelving (Room 1-709)

 Shelving per drawing

2 Task stool with back, arm rests and wheels, ergonomic, pneumatic

Traffic Files Track Shelving (Room 2-701)

7 Shelving per drawing (each unit approx. 36"W x 15"D x 90" H)

- 1 **Evidence Vault (Rooms 3-820, 821, 822)**
Shelving for evidence (as per drawing)
- 1 Table (approx. 60"W x 30"D x 36" H)
- 1 Task stool with back, arm rests and wheels, ergonomic, pneumatic
- 2 Table approx. 24"W x 48"L x 30"H
- 6 Stacking guest chair (armless)
- 1 2-door locked storage cabinets, jumbo sized (not on master) (approx. 48"W x 24"D x 78"H)
- 1 2-door locked storage cabinet (not on master) (approx. 36"W x 24"D x 72"H)
- 3 4-drawers Fire Resistant Filing Cabinet with lock (not on master), approx. 20"Wx31"Dx54"H
- 2 4-drawers Lateral Filing Cabinet with lock (not on master) approx. 36"W x 20"D x 46" H

Optional Equipment to be Quoted

- Quote to increase the height of workstation walls. The Clerk has identified several places where higher walls might be used (e.g., Imaging area 1-721). Vendor needs to provide: 1) Optional per panel quote for taller panels to replace the standard panel quoted with the workstations, or 2) Quote panel extensions to increase the height of the standard panels.
- Overhead shelf that mounts on the taller walls
- Keyboard tray, ergonomic, to mount under work surfaces and desks
- Guest Chair with arms
- Option to provide a 3-4" lower return (side work surface) in workstation (cubicle) used for imaging
- Overhead storage cabinet with lock
- Jury Room Chair (chair suitable for use in Rooms 1-810, 1-821, and 1-822)
- Jury Room End table, approx. 24"W x 24"D x 20"H
- Jury Room Break room table, approx. 36" to 42" square (seating for 4; see room 1-816)
- Guest chair for break room (see room 1-816)
- Round Interview Table (approx. 42" Diameter x 30"H, Rooms 2-601, 2-602)
- Round Children's Table (approx. 30"Diameter x 25"H, Room 3-702)
- Children's Chairs (Room 3-702)
- 4-drawer lateral file
- 5-drawer lateral file
- 2-drawer lateral file